



## Central CEF Partnership Board

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Venue:	Committee Room - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Wednesday, 3 October 2018
Time:	6.30 pm
Present:	<u>District and County Councillors</u> Councillors I Chilvers (Chair), J Chilvers, M Crane, S Duckett, C Lunn, B Marshall, J Thurlow, P Welch  <u>Co-opted Members</u> Michael Dyson, Margaret Bontoft, Patricia Chambers, Keith Watkins and Anthony Wray
Officers present:	Kate Mills, Development Officer (Groundwork), Victoria Foreman, Democratic Services Officer (Selby District Council)
Others present:	Ben Jewell, Graduate Trainee (Selby District Council)
Public:	0

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### **17 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Steve Shaw-Wright and Councillors Karl Arthur and Jennifer Shaw-Wright.

### **18 DISCLOSURES OF INTEREST**

There were no disclosures of interest.

### **19 MINUTES**

The Partnership Board considered the minutes of the meeting held on 4 July 2018.

**RESOLVED:**

**To confirm as a correct record the minutes of the Partnership Board meeting held on 4 July 2018.**

**20 CHAIR'S REPORT**

The Chair informed the Board that the development support contract for the Central CEF had been renewed with Groundwork for another 12 months.

**21 BUDGET UPDATE**

The Board noted the budget update, which confirmed a remaining balance of £26,568.

**RESOLVED:**

**To note the budget update.**

**22 FUNDING APPLICATIONS**

The Board noted the Funding Framework.

**22.1 WIGAN LEISURE AND CULTURE TRUST (TRADING AS INSPIRING HEALTHY LIFESTYLES), 'SELBY PARK: PICNIC BRASS EVENTS PROGRAMME 2019 - CELEBRATING THE PARK IN THIS, THE 950TH ANNIVERSARY OF SELBY ABBEY', £3,000**

The application was for £3,000 for the Selby Park Picnic Brass Events in Selby Park in honour of the Abbey's 950<sup>th</sup> anniversary in 2019.

The Board received the recommendations of the Funding Sub-Committee which had met prior to the Board to consider the application. The Funding Sub-Committee recommended to the Board that the application for funding be approved.

The Board felt that the concerts would be great community events to tie in with the Abbey 950 celebrations and the regeneration of the park.

The Board agreed that the application met the requirements of the funding framework.

**RESOLVED:**

**To recommend that a grant of £3,000 to Inspiring Healthy Lifestyles be approved, as outlined in the application.**

**22.2 SELBY BIG LOCAL, 'BIG ASPIRATIONS - THE**

### **EMPOWERMENT PROJECT', £4,000**

The application was for £4,000 for the Big Aspirations – Empowerment Project, proposed by Selby Big Local.

The Board received the recommendations of the Funding Sub-Committee which had met prior to the Board to consider the application. The Funding Sub-Committee recommended to the Board that the application for funding be approved.

The Board felt that the project would benefit local young people in a number of ways and agreed that the application met the requirements of the funding framework.

#### **RESOLVED:**

**To recommend that a grant of £4,000 to Selby Big Local be approved, as outlined in the application.**

### **22.3 GROUNDWORK ON BEHALF OF THE STUDENT COUNCIL - SELBY, 'THE FRIENDSHIP CAFE - SELBY YOUTH COUNCIL', £336**

The application was for £336 for the Friendship Cafe, applied for by Groundwork on behalf of the Selby Youth Council.

The Board received the recommendations of the Funding Sub-Committee which had met prior to the Board to consider the application. The Funding Sub-Committee recommended to the Board that the application for funding be approved.

The Board considered the application further and were happy to support the initiative; they were particularly impressed with the ideas of the Youth Council, and agreed that it was good to see a positive story about young people.

The Board agreed that the application met the requirements of the funding framework.

#### **RESOLVED:**

**To recommend that a grant of £336 to Groundwork, on behalf of the Selby Youth Council, be approved as outlined in the application.**

**22.4 TO NOTE: 'WATERFALL OF POPPIES', POPPY APPEAL SELBY AREA, £5,000**

The Board were asked to note an application for £5,000 for the Waterfall of Poppies at Selby Abbey, proposed by the Poppy Appeal, Selby Area. The application had been considered and agreed by the Board in September 2018 by email under urgency provisions, and subsequently approved by the Head of Community, Partnerships and Customers.

**RESOLVED:**

**To note the grant of £5,000 to Poppy Appeal Selby Area, as outlined in the application.**

**23 CENTRAL CEF ANNUAL REPORT 2017-18**

The Board noted that the Central CEF Annual Report for 2017-18 was not ready for circulation and would be sent out to Board Members by email for agreement, before consideration by Council in December 2018.

**24 CLOSURE OF THE BRIDGE AT CHAPEL HADDLESEY**

Sharon Fox from NYCC Highways was in attendance at the meeting to talk about the closure of Cape Haddlesey Bridge and alternative routes and arrangements that had been put in place.

Board Members noted that the main issues experienced with the closure so far were inappropriately large vehicles attempting to use other nearby bridges as an alternative route.

The Board were advised to let the Police know if they witnessed any speeding issues, and to note that Cawood bridge would also be closing soon for repairs.

The Board were also informed that the old toll bridge in Selby would be down to one lane from Monday 8 October 2018 for a few days for essential repairs and resurfacing and spraying with anti-skid covering. Local people were encouraged to use the bypass as an alternative route.

**25 FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM**

The Development Officer gave feedback to the Board from the recent forum held at the Cunliffe Centre in Selby. Informative presentations from Drax, Selby Big Local, NYCC Stronger Communities and Big Lottery were given at the meeting.

The Board felt that the meeting had been successful and were pleased with the turn out; the refreshments that had been provided had been well received

by attendees. It was agreed that more should be done to encourage local residents to attend future forums, namely providing refreshments and using leafleting and flyers to advertise the themes and meetings.

It was proposed and seconded that £400 be set aside from the Central CEF's 2018-19 budget to trial the use of leaflets and refreshments at upcoming forum meetings.

The Board were supportive of this approach.

**RESOLVED:**

**To allocate £400 from the Central CEF 2018-19 budget to trial flyers and refreshments for upcoming Central Community Engagement Forums.**

**26 COMMUNITY DEVELOPMENT PLAN**

The Development Officer presented the Community Development Plan (CDP) which had been published with the agenda.

The Board noted that there were still gaps on the CDP for CEF leads. Members discussed the CDP and made the following points:

- Work with Councillor Karl Arthur was continuing on this project, including mentoring schemes and early intervention to prevent ASB.
- Selby's Youth Council had submitted the application for a Friendship Café, showing that work on youth provision was moving in the right direction.
- Tony Wray had volunteered to help the young people running the soup kitchen with aspects of the project in which they needed some support and training, such as customer service.
- Councillor Judith Chilvers and Michael Dyson had taken the lead on the project to reinvigorate Selby Park. Some concerns had been raised about the recent questionnaire on the park circulated by IHL and the perceived lack of action on the project.
- The Development Officer explained that work had been ongoing with the Communities team at Selby on the park regeneration; IHL were going to submit a funding application in the near future to get the area where the old greenhouses were back into use. The Board emphasised about the ongoing involvement of the CEF in the park project.
- A query was also raised about children's swings in the park which had been removed whilst resurfacing work was undertaken, and the maintenance of the outdoor gym equipment. The Board queried when the swings would be re-hung and who had responsibility for the gym equipment, and asked the Democratic Services Officer to follow these queries up with the Contracts Team and update the Board when

responses had been received.

- The Development Officer emphasised that the CEF leads for the projects in the CDP needed to be proactive and lead the projects themselves.
- The Board noted that more volunteers were required for the Community Speed Watch project being led by Tony Wray; Board Members were asked to send their details to the Democratic Services Officer who would collate the details before sending them to the Police speed watch co-ordinator. Keith Watkins volunteered at this point.
- The Development Officer explained that the Team Up to Clean Up projects had not yet commenced, but would be doing so in Spring 2019.
- Brayton Parish Council had been in contact with the Development Officer about a local footpath that required tidying up. It was proving difficult to find out who owned the footpath, but in the interim the Parish Council had resolved to keep up the maintenance of the footpath once the initial clearing work had been done.
- Quotes had been obtained for the work at Marsh Lane, and a number of veterans had been identified that required assistance with their gardens.
- The waterfront garden project with the Civic Society was discussed with some Board Members querying when it would begin; the Development Officer agreed to meet with Board Members about this and discuss the agreed timescales for the work. It was suggested that local schools or youth groups could be involved in the bulb planting element of the project.
- Board Members noted that there was no update to report on the Window to the Past Project as yet.
- Flood resilience and how the CEF could realistically achieve outcomes through CDP projects was discussed by the Board. It was suggested by the Development Officer that the CEF could contribute to flood preparedness and helping to inform local residents with simple tips for coping with the threat of flooding.
- The Veteran woodworking project was progressing; the Development Officer would be meeting with Aimi Brookes from the Contracts Team at Selby to take this forward; it was noted that more support for veterans was needed in the Selby area.
- The Board acknowledged that the sheds project (3.4 in the CDP) still required a CEF lead; however, it was possible that the project could be stalled due to the regeneration work already being undertaken in the park by Selby District Council.
- Tony Wray volunteered as CEF lead for project 3.5 – Barlow Football

Field.

- In relation to the passing places project on East Common Lane in Barlow, there was agreement that something needed to be done and that a possible funding source had been identified. The Board were informed however that the creation of passing places depended on a number of factors decided by Highways at NYCC; unless there was a recorded history (in the past 3 years) of collisions, it would be difficult to evidence the need for such passing places. An alternative suggestion to the Board was to look into making the road one-way. The Board noted that access was already restricted for heavy good vehicles.

**RESOLVED:**

- To note the updates to the Community Development Plan.**
- To ask the Democratic Services Officer to contact Aimee Brookes in the Contracts Team about the replacement of swings and maintenance of outdoor gym equipment in Selby Park.**
- To ask Board Members to volunteer for the Community Speed Watch scheme and forward their details to the Democratic Services Officer for collation.**
- To ask Board members to contact the Development Officer by email to put themselves forward as the CEF leads for the remaining CDP projects.**

## **27 MARKETING AND PUBLICITY**

The Board discussed ways to promote the Central CEF, including CEF plaques and promotional films. The Board also considered the associated costs for the CEF videos, as per the quoted costings provided on the agenda.

The Development Officer asked the Board to send any feedback to her relating to the Marketing Plan which had been circulated earlier in the year.

The Board agreed a preference for plaque 3a which was the same design that had been chosen by the other CEFs.

Board Members were also supportive of the plans to produce short videos about the CEFs, and agreed to the costings as set out in the agenda.

**RESOLVED:**

- To note the Board's preference for plaque option 3a.**
- To agree the funding costs for the CEF promotional films; a £155 contribution for the 'core' film about all**

**CEFs, and £440 for two short films about the Central CEF specifically; the total cost for the Central CEF was agreed as £595.00.**

## **28 COMMUNICATIONS**

The Board discussed points of interest relating to the Central CEF that should be forwarded to Selby District Council's Communications Team to undertake publicity work.

The Development Officer suggested that the three projects that had been awarded funding at the meeting this evening be forwarded to the Communications Team when underway.

### **RESOLVED:**

**To ask the Democratic Services Officer to forward details of the 3 projects agreed for funding on 3 October 2018 to the Council's Communications Team when they were underway.**

## **29 IMPACT REPORTS**

The Board received the impact report set out at page 57 to 68 of the agenda.

Magnetic Arts, 'Spring Into Art', £1,000

The Board considered the impact report from Magnetic Arts.

### **RESOLVED:**

**To note the impact report.**

## **30 NEXT MEETINGS**

The Board discussed the venue for the next Central forum on 12 December 2018, and asked the Democratic Services Officer to book Barlby Bridge Primary School as the venue.

The theme of the forum was identified as emergency planning and flood resilience. Attendees from the Flood Resilience Team at NYCC, the Emergency Planning Team at Selby District Council and the Environment Agency would be invited to attend the meeting.

### **RESOLVED:**

**i) To ask the Democratic Services Officer to book Barlby Bridge Primary School for the Central CEF meeting on 12 December 2018.**

**ii) To note that the theme of the meeting would be Emergency Planning and Flood Resilience.**

**iii) To ask the Democratic Services Officer and**



**Development Officer to invite the following representatives to attend the forum on 12 December 2018:**

- **NYCC Flood Resilience;**
- **Environment Agency; and**
- **Selby District Council Emergency Planning Team.**

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The meeting closed at 7.30 pm.